

Be Clutter Free: www.beclutterfree.co.uk

Sample Organizational Plan

Area	Present Functions	New Functions	Possible Actions
Living Room	Reading, tv, relaxing, sleepovers, eating	Adult socializing	Bookshelves
Study	Computing, studying, storage of work items	Eating, storage	Source new table, think about reorganization of room, new bookshelves
Therapy room	Working,	Storage and studying	Reorganize room, find place for laptop and new books
Kitchen	Cooking, storage	eating	Investigate refit of the kitchen. consider closing off one door. consider moving a set of cupboards
Cloakroom	Storage of medicines, toileting		
Hall Cupboard	Storage		
Main Bedroom	Storage, relaxing, sleeping, romance, reading, grooming		Better lighting for grooming, fairy-lights
Bedroom 2	socialising, computing, grooming, study		
Bedroom 3	socialising, grooming, study	computing,	Full length mirror, computer table
Bedroom 4	socialising, computing, grooming, study,	guest room	
Bathroom	Grooming, toileting		
Hall Cupboard	Storage, heating, wardrobe		Rethink storage of clothes